

**Muslim Student Association (MUSA)
University of Otago, Dunedin**

Minutes of Meeting 1

Date: Friday, 30th May 2008

Time: 7:00pm – 8.30pm

Venue: Al- Huda Mosque

Attendance: Mus'ab Umair, Amr Alwakeel, Mahmoud Osman, Jonaid Alam, Aufar Bahri, Khairul Azman Aziz, Muhammad Iqbal, Mohammad Mujeeb, Khairil Afif, Yassar Alamari

Absentee: Mahmoud Amer, Hikmatallah Noorebad, and Wala'a

#	Description/ Task/ Job	Responsibility	Follow-up	Date
*	Meeting started with Quran recitation by Bro. Mujeeb			
*	The Main Agenda:			
	<ul style="list-style-type: none"> 1. Islam Awareness Week (IAW) 2. Garage sale 			
1	<p>IAW:</p> <ul style="list-style-type: none"> • The date of IWA has been decided to be on the first week of August (4th -10th). • Theme: (To be decided) • Evaluating the DVD videos. • Media & promotion: <ul style="list-style-type: none"> ✓ Design the posters • Lecture officer <ul style="list-style-type: none"> ✓ Book the lecture theatre ✓ Prepare the video and check its quality. ✓ Organize MC and Quran recitator with Quran power point slides with translation. • Dawah: <ul style="list-style-type: none"> ✓ Dawah store ✓ Organised the Quran, Islamic pamphlets and books. ✓ Getting book and Quran from CHC Muslim centre. ✓ Dawah course starts on 21st July (6 classes, given by Sh. Jamal, Dr. Mohamed Amer and Dr. Aflah). 	<p>FIANZ</p> <p>FIANZ All members Khairul Azmi</p> <p>Wala'a</p> <p>Khairil Afif</p>	<p>Hikmat</p> <p>Mahmoud Osman</p> <p>Mahmoud Osman</p>	<p>4th - 10th August</p>

2	<ul style="list-style-type: none"> • IAW Formal Dinner <ul style="list-style-type: none"> ✓ Organizing a dinner. More like a semi formal dinner where people can spend time together. This activity is a closed invitation to selected member of the community (e.g. the mayor, chancellor). Need someone to find a suitable place. (i.e. hotel? hall?) . Need to consider cost, activity during the dinner & invitation. • Interfaith dialogue (YALCA) • Blood donation <ul style="list-style-type: none"> ✓ Contact and arrange a date with the blood centre. Also make a poster and promote brothers to come. • Soccer tournament <ul style="list-style-type: none"> ✓ Book a venue. Organize a friendly match between MUSA and other clubs in university (e.g. OUMSA, OUSA). <p>Garage sale</p> <ul style="list-style-type: none"> • The president selected a project director. The tasks for the director will be on 'planning' (background work). • The 'executing' part (the ground work) will be made together by ALL committee members inshaAllah • Should be made before IAW, Ramadan and MUSA soccer tournament in mid July. 	<p>Yassar & Haitham</p> <p>Aufar</p> <p>Amr</p> <p>Jonaid</p> <p>Khairul Azman</p>	<p>Mus'ab</p> <p>Mahmoud Osman</p> <p>Mujeeb</p>	
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Prepared by,

Approved by,

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MAHMOUD OSMAN

MUS'AB UMAIR

MUSA Secretary 2008/09

MUSA President 2008/09

Attachment 1.0

- **First draft of IAW Timetable**

Day	Date	Day-event		Night-event		Note(s)
		Event	Venue	Event	venue	
Monday	04/08/08	-	-	Opening ceremony + DVD	?	<ul style="list-style-type: none">• talk to Greg and Sh. Jamal.• choose DVD.
Tuesday	05/08/08	Social soccer	?	Coverts' talk	?	<ul style="list-style-type: none">• talk to Dubai and sister.
Wednesday	06/08/08	Interfaith dialogue	Union foyer	Dinner	?	<ul style="list-style-type: none">• Meeting.• confirm foyer booking.
Thursday	07/08/08	Exhibition + blood donation	Union hall	DVD	?	<ul style="list-style-type: none">• Book hall.• Book blood drive.
Friday	08/08/08	-	-	DVD	?	<ul style="list-style-type: none">• Book OUSA van.
Saturday	09/08/08	M.O.D	Mosque	DVD	?	
Sunday	10/08/08	-	-	Public Forum	?	<ul style="list-style-type: none">• Speaker?